



## **Community Advisory Council Meeting Minutes January 15, 2019**

**Present:** Pam Bisceglia, Committee Chair  
Lynette Johnson, Member  
Anne Patton, Member

**Absent:** Brian Lewno  
Nicole Winowiecki  
Kris Kogan, RMHS

**Staff:** Shari Repinski  
Ford Allison  
Shelly Roberson  
Lindsay Krings

**Guests:** Crystal Porter, DHS  
Kellee Clark, DHS  
Amanda Therrien, TACT  
Arnie Swenson, CFPD  
Jenn Beck, RMHS  
Joelle Ashley, RMHS

The meeting of the Community Advisory Council (CAC) was called to order at 3:30 p.m. by Ms. Pam Bisceglia, at Rocky Mountain Human Services (RMHS), 9900 East Iliff Avenue, Denver, Colorado.

### **Introductions**

After a brief welcome by Pam Bisceglia, the Council members, staff and guests introduced themselves. Ms. Bisceglia noted that she had received Council member resignations from Jeanette Cordova, who has moved to Florida and Crystal Porter, who is now working as the Mill Levy Program Manager for Denver Human Services.

### **Review of Minutes**

The council reviewed minutes from the November 20, 2018 meeting. Ms. Pam Bisceglia made note that due to a full agenda the Council will not be reviewing Operating Procedures, a deferred item, as referred to in the Minutes at today's meeting. **Ms. Lynette Johnson made a motion to approve the November 20, 2018 minutes as submitted. The motion was seconded by Ms. Anne Patton and approved by unanimous voice vote.**

### **Mill Levy Initiatives**

Ms. Lindsay Krings, Mill Levy Coordinator for RMHS reviewed a comparison of the Mill Levy External Initiatives for 2018 versus the approved initiatives for 2019. With a total budgeted amount of approximately \$3,100,000, Ms. Krings summarized a comparison of budget amounts by priority area, ages served, and the number of individuals served. A total of 28 projects were approved for 2019. All contract budgets over \$10,000 were scaled to allow a greater number of projects. Council members

noted a disappointment in the high number of services not provided in integrated settings, however after further discussion it was noted that a discrepancy existed in the groups' interpreted definition of "integrated setting." RMHS will provide further clarification to the Council as to the working definition of an "integrated setting" referred to in this reporting.

Ms. Krings asked the group for input regarding what might be helpful for the next funding cycle. Suggestions included knowing the total amount of funding requested, a more thorough summary of the proposal, and having more time to review the proposals.

### **Office of State Auditors Report**

Ms. Shari Repinski presented the Council with details related to Rocky Mountain Human Services of the reported findings from the Office of the State Auditors audit of Colorado Community Center Boards (CCBs), which was released in December. The full report and RMHS response can be found on the RMHS website at [www.rmhumanservices.org](http://www.rmhumanservices.org). Ms. Repinski reported that RMHS has taken significant steps toward the implementation of policies and procedures, case management training, and billing software upgrades, among others, to substantially increase utilization, quarterly visits and the elimination of the wait list. Process changes were implemented in the Fall of 2018 to directly input all log notes to the Benefit Utilization System (BUS). Able to substantiate documentation in a majority of the reported unsupported claims, RMHS has successfully uploaded existing log notes from FY17 to the BUS and reduced the related questionable costs from \$166,285 to approximately \$2,000. RMHS is working directly with HCPF to reconcile any remaining issues related to the unsupported claims.

Ms. Repinski, at the conclusion of the presentation, asked the Council members for their input on the most effective way to communicate this messaging to the community. Response from Council members was optimistic across the board that the facts and material presented were extremely helpful in answering questions surrounding the report and believed that similar messaging on the RMHS website and within different social media formats would be beneficial to convey an overall sense of transparency of the organization.

### **Public Comment**

Ms. Crystal Porter, Mill Levy Program Manager at DHS, provided an update on the DHS Advisory Council which is currently being formed. Council members have been selected and the first public meeting is in the process of being set at this time. Ms. Porter noted that one of the members of the DHS Advisory Council will also serve on the CAC, but that person has not been formally selected yet. Ms. Porter also noted in response to a question regarding the status of \$9.2 million in unspent Mill Levy funds, that several RFI's were received and they will be reviewed by the DHS Advisory Council before RFP's are solicited. It was suggested by CAC members that information pertinent to the DHS Advisory Council be cross-posted on both the DHS and RMHS website.

Ms. Amanda Therrien, of TACT, as one of those who submitted a proposal for the 2019 External Initiatives process, suggested that to provide helpful quantitative information requested by the Council in the review process, additional leeway be given to agencies in submitting a summary description in their proposal.

Mr. Arnie Swenson of CFPD, expressed his appreciation and excitement for his agency's involvement with the external initiatives, as well as the opportunity for learning when working with the IDD population.

### **Adjournment**

Before adjourning, Ms. Pam Bisceglia reminded the group to be mindful of the need for additional Council members and to bring any recommendations or referrals for consideration.

### **Next Meeting**

The next Community Advisory Council meeting will be held Tuesday, February 19, 2019 at 3:30 p.m. at Rocky Mountain Human Services, 9900 E. Iliff Avenue, Denver, CO 80231.