



Community Advisory Council Meeting Minutes May 21, 2019

Present: Pam Bisceglia, Chair
Anne Patton, Member
Lynette Johnson, Member
Tim Lomas, Member

Guests: Crystal Porter, DHS
Jenn Beck, RMHS
Joelle Ashley, RMHS
Stacy Shumate, DHS

Absent: Brian Lewno, Member

Staff: Shari Repinski
Ford Allison
Kris Kogan
Lindsay Krings
Shelly Roberson

Pamela Bisceglia, Chairperson for the Community Advisory Council (CAC), called the meeting to order at 3:30 pm at the offices of Rocky Mountain Human Services (RMHS), 9900 E. Iliff Avenue, Denver, CO 80231.

Introductions

Pam Bisceglia gave a brief welcome and read the mission and goals of the CAC. The Council members, staff and guests introduced themselves. A definitive version of the [Final Operating Procedures](#) was distributed.

Review of Minutes

The Council reviewed minutes from the April 16, 2019 meeting. Two minor corrections were recommended correcting the spelling of AdvocacyDenver under Community updates, and under Mill Levy External Initiatives, replacing "service plan" with *proposal*.

Motion: **Ms. Pam Bisceglia made a motion to approve the April 16, 2019 minutes with revised corrections. Mr. Tim Lomas seconded the motion. The motion was approved by unanimous voice vote.**

Mill Levy External Initiatives Follow-Up Discussion

The Council had further discussion regarding the inclusion of the administrative rate in the Mill Levy external initiatives proposals, as a follow-up to the April 16, 2019 meeting discussion. After lengthy discussion, the Council made a formal recommendation to RMHS for the following:

1. It is recommended by the CAC that the request for proposal (RFP) issued by RMHS on Mill Levy external initiatives will specify the maximum administrative percentage allowed per DHS contract specifications.
2. It is recommended by the CAC that the Mill Levy external initiatives proposal submitted for consideration by external agencies should define the administrative costs or percentage rate associated with the proposal.

MOTION: Ms. Pam Bisceglia made the motion to approve the formal recommendation to Rocky Mountain Human Services, as listed above. Mr. Tim Lomas seconded the motion. The motion was approved by unanimous voice vote.

Conflict-Free Case Management Presentation

Mr. Ford Allison, Chief Operating Officer at RMHS, presented an update to the Council on how RMHS is working to prepare for the change to Conflict-Free Case Management (CFCM). A copy of this presentation can be found under Community Advisory Council on the RMHS website at <http://www.rmhumanservices.org/cac>.

Mr. Allison reported that several unknowns still remain in regard to CFCM, including the yearly redetermination process related to functional eligibility, and the process for clients working with a CCB outside of their residential geographic region.

Mr. Allison also noted that RMHS will be winding down its Life Essentials program with approximately eighty (80) clients, most in a family care giving model. RMHS is working with HCPF's Consumer Directed Attendant Support Services (CDASS) program to provide continuity of service for clients in a different model.

The Council expressed appreciation for the opportunity to hear more about CFCM. Keeping the upcoming changes in mind, Ms. Shari Repinski asked the Council, in their role as stakeholders, for feedback on the critical organizational values and priorities that will best position RMHS as the case management agency of choice in the future. Council feedback include:

- Case managers' knowledge of resources and of the system
- Continuity for individuals and families in case managers (minimize turnover)
- Building relationships with individuals and families, ensuring the case manager has time to do more than just paperwork

DHS Advisory Council Update

Mr. Tim Lomas updated the CAC with the recent activity of the DHS Advisory Council. The DHS Advisory Council made seven recommendations to DHS on April 19, 2019 for short-term program implementation in the distribution of IDD funds held by DHS. The top three recommendations include:

1. The establishment of an Independent Board to process appeals for Mill Levy clients who have been denied funding or funded in a lesser amount than requested.
2. The creation of a comprehensive searchable web site directory for services and providers related to the IDD community.

3. The compilation of a one-page press release highlighting Mill Levy funding and resources to increase Mill Levy exposure to potential clients and partners.

Ms. Crystal Porter, Mill Levy Program Manager for DHS, reported that DHS is currently evaluating the recommendations and exploring opportunities to partner with other agencies who may be already providing services. Other recommendations included programs related to transitions, respite care and home modifications.

In a follow-up conversation, Council members asked Dr. Kris Kogan, Director of Mill Levy at RMHS, several questions related to what Mill Levy can and cannot fund. Dr. Kogan will provide the Council a current list of what general requests are allowed/not allowed, however emphasized that all requests are evaluated in terms of what is covered by the program and services they are currently receiving, what insurance will cover, if any, what other resources may be available, and our contractual requirements under Denver Human Services. Providing a list of services has limitations due to the complexity and mechanics of the system, however it was emphasized that it is always the goal of RMHS to get as many services out to clients as possible.

Public Comment

No public comment was made.

Community Updates

Ms. Pam Bisceglia announced that AdvocacyDenver has received a two-year, \$60,000 grant from Daniels Fund for training. Ms. Bisceglia noted that they now have two webinar training videos posted on the AdvocacyDenver [website](#) on the topics of ABLE accounts and potty training and are exploring partnerships with other organizations for the creation of additional videos.

Adjournment

The meeting adjourned at approximately 5:35 pm.

Next Meeting

The next Community Advisory Council meeting will be held Tuesday, June 18, 2019 at 3:30 p.m. at Rocky Mountain Human Services, 9900 E. Iliff Avenue, Denver, CO 80231.